



1 NAME

The charity's name is **Feed A Child Torbay**.

2 THE PURPOSES OF THE CHARITY ARE:-

Almost 4 million children in the UK are living in poverty¹ – well over a quarter of all children. The Torbay area is among the poorest in the country – 10th from the bottom in terms of average pay within a local authority². Children in poverty are provided with one good meal a day while they are in school, but during the school holidays many go hungry. The purpose of our group, until child poverty is reduced substantially or eliminated, is to help fill that hunger gap by providing:

- ✓ meal kits to schools for distribution prior to school holidays to families identified by the school as needing support,
- ✓ breakfast kits to schools for teachers to dispense as and when needed,
- ✓ additional meal kits to schools when requested by the pastoral officer for families in urgent need,
- ✓ food parcels, as arranged with Torbay Council and other local organisations, for children not on school rolls, including pre-school children and children excluded from school,
- ✓ food parcels to individual families with children in the community needing that extra bit of help and support, in partnership and coordinating with other local projects and organisations whenever possible.

- We are a not for profit community based group; we work with schools and other local organisations to find ways to feed the children and their families living in food poverty.
- We raise funds and work with schools, communities and parents to provide meals for pupils in receipt of Pupil Premium & Pupil Premium Plus as well as other families with children in the community with demonstrable need.
- We actively encourage community involvement and learning.

3 TRUSTEES

The charity shall be managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity.

4 CARRYING OUT THE PURPOSES

In order to carry out the charitable purposes, the trustees have the power to:

- (1) raise funds, receive grants and donations
- (2) apply funds to carry out the work of the charity
- (3) co-operate with and support other charities with similar purposes
- (4) do anything which is lawful and necessary to achieve the purposes

5 MEMBERSHIP

¹ Source: Barnardo's, 2017, www.barnardos.org.uk/what_we_do/our_work/child_poverty/child_poverty_what_is_poverty/child_poverty_statistics_facts.htm

² Source: ONS Annual Survey of Hours and Earnings 2016, SMF analysis, as reported in the Guardian, 4 September, 2017.

The charity shall have a membership. People who support the work of the charity and are aged 18 or over can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list.

The trustees may remove a person's membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

6 ANNUAL GENERAL MEETING - AGM

- (1) The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda. Minutes must be kept of the AGM.
- (2) There must be at least 5 members present at the AGM.
- (3) Every member has one vote.
- (4) The trustees shall present the annual report and accounts.
- (5) Any member may stand for election as a trustee.
- (6) Members shall elect at least five trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

7 TRUSTEE MEETINGS

- (1) Trustees must hold at least 3 meetings each year. At their first meeting after the AGM they will elect a chair, treasurer and secretary. Trustees may act by majority decision.
- (2) At least 3 trustees must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.
- (3) If trustees have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.
- (4) During the year, the trustees may appoint up to 2 additional trustees. They will stand down at the next AGM.
- (5) The trustees may make reasonable additional rules to help run the charity. These rules must not conflict with this constitution or the law. They must be presented and discussed at the next AGM as part of the trustees' report.

8 MONEY AND PROPERTY

- (1) Money and property must only be used for the charity's purposes.
- (2) Trustees must keep accounts. The most recent annual accounts can be seen by anybody on request. The accounts must be audited annually by someone who is not a trustee and the accounts must be presented at the AGM.
- (3) Trustees cannot receive any money or property from the charity, except to refund reasonable out of pocket expenses.
- (4) Money must be held in the charity's bank account. All cheques must be signed by two trustees.

9 GENERAL MEETINGS

If the Trustees consider it is necessary to change the constitution, or wind up the charity, they must call a General Meeting so that the membership can make the decision. Trustees must also call a General Meeting if they receive a written request from the majority of members. All members must be given 14 days notice and told the reason for the meeting. All decisions require a simple majority. Minutes must be kept.

- (1) **Winding up** - any money or property remaining after payment of debts must be given to a charity with similar purposes to this one.
- (2) **Changes to the Constitution** - can be made at AGMs or General Meetings. No change can be made that would make the organisation no longer a charity.
- (3) **General Meeting** - called on written request from a majority of members.
- (4) Trustees may also call a General Meeting to consult the membership

10 SETTING UP THE CHARITY

This (revised) constitution was adopted on September 8 2020 by the trustees. It supersedes the previous constitution of November 24 2017.